



Extraordinary meeting

Minutes of the Step out Sheffield Management Committee

Extraordinary meeting held at SYPTE, Room 3, 1st Floor, 11 Broad Street West, Sheffield, S1 2BQ on Monday 29th April 2019 at 2pm

1 Attendees and Apologies for Absence:

Attendees:

Sue Lee	SL	VWL (various walks) Chair , Area Link, Cascade Trainer
Janet Hilbert	JH	VWL (Handsworth) Publicity sub-group
Dan Murphy	DM	VWL (Graves Park) Database Manager
Tony Oxley	TO	VWL (various walks) Area Link (East)
Nigel Ross	NR	VWL (various walks) Treasurer/Safety Officer Area Link (West)

Guests:

John Brookes	JB	VWL (SWFC)
Sharon Robson	SR	VWL (SYPTE)

Apologies:

Sharon Cassinelli	SC	VWL (Richmond) Secretary
Margaret Hibberd	MH	VWL (Handsworth) Publicity sub-group
David Hirst	DH	VWL (Frecheville, Owlthorpe)
Maralyn Guthrie	MG	VWL (Crystal Peaks)
Carol Knightley	CK	VWL (Gleadless) Help Line
Jeni Smith	JS	VWL (Ecclesall Woods) Area Link (South West)

2 Support for Diz and Francis Feeley

Francis is the Link for Hillsborough, Firth Park, Firshill and Pitsmoor. His personal circumstances make it extremely difficult for him to discharge his duties at the present time. The committee agreed unanimously that, provided Francis is happy with this arrangement, the following measures would be adopted with immediate effect.

NR to Link at Firshill, where he will attend once a month, and Firth Park

JB to Link at Hillsborough Park, where he will attend once a month.

Francis will continue to take the register and do the data entry but **Graham Matthews** (VWL) who attends every week and who sees NR & JB regularly, will carry messages as needed for **Pitsmoor**.

SL to contact Francis a.s.a.p. to advise of the decision and ensure that he is happy with it. The committee wishes Diz a speedy recovery from her recent accident.

Meeting closed at 2:05pm.